



REMOVE TENANT ADDENDUM

This Addendum is to remove the Tenant, _____, from the Lease Agreement dated _____ for the property know as _____.
The undersigned understands and agrees that:

- The original terms of the Rental Agreement, addendums, attachments and change of terms will remain in effect, with no exceptions unless otherwise agreed to by all parties in writing.
- This addendum removes the afore-mentioned Tenant from the Rental Agreement and said Tenant is no longer responsible to the terms of this Agreement as of _____.
- Tenant shall pay a \$50 administrative fee at the office for the processing of this request. Fee shall be paid in the form of a money order, cashiers check, or direct deposit.
- Any reimbursement of funds between the departing Tenant and remaining Tenants regarding the Security Deposit is to be settled between them.
- Release of the Security Deposit, or any portion thereof, will not take place until all Tenants vacate.
- After vacancy, American West Realty will settle all Security Deposit funds with the current Tenants on the Rental Agreement.

Signed this _____ day of _____, _____.

Print / Sign _____
 Print / Sign _____
 Print / Sign _____
 Print / Sign _____

Manager _____